

**INSTRUCTIONS FOR  
APPLICANTS TO BE ADMITTED TO THE  
BAR OF THE SUPREME COURT OF TENNESSEE**

- 1) In order to be admitted to the Bar of the Supreme Court of Tennessee, you must first be approved by the Board of Law Examiners for admission and complete the following steps:
  - a) After you are notified by the Board of Law Examiners that you have been approved for admission, you must register with the Board of Professional Responsibility. You will receive a Welcome Email from the Board of Professional Responsibility with instructions for completion of the registration requirements. Registration with the Board of Professional Responsibility must be completed through the Board's attorney portal as instructed in the Welcome Email.
  - b) After completing the registration process, you are required to pay your fee invoice to the Board of Professional Responsibility through the Board's attorney portal by credit or debit card. Details regarding your fee invoice are explained in the Welcome Email, and include the licensing and admission fees. Should you have questions about the fee invoice, please email [registration@tbpr.org](mailto:registration@tbpr.org). Please be aware that all payments through the Board's attorney portal are charged a convenience fee by the State of Tennessee's credit card processing vendor.
- 2) After you have completed your registration requirements and paid the fee invoice, the Board of Law Examiners will send your "Certificate of Eligibility for Admission."
- 3) Once you receive your Certificate of Eligibility for Admission, complete this Application for Admission by Affidavit Form, and schedule an appointment to be administered the oath of office by a judicial official set forth in Supreme Court Rule 6(5). Attach a copy of your Certificate of Eligibility for Admission to this form.
- 4) After being administered the oath, you and the judicial official administering the oath must sign the affidavit portion of the form.
- 5) After completion of the form and obtaining all signatures, you must then file the Admission by Affidavit Form with the Supreme Court Clerk's Office, at the address below, within 30 days of the date the oath was administered.

Submit completed and signed form to:  
**Supreme Court Clerk  
401 7<sup>th</sup> Avenue North  
Nashville, TN 37219**

# Application for Admission by Affidavit to the Bar of the Supreme Court of the State of Tennessee

Name (full legal name): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Daytime Telephone: \_\_\_\_\_

Board of Professional Responsibility Number ("BPR #"): \_\_\_\_\_

By signing below, Applicant affirms that he/she possesses all qualifications and meets all requirements for admission.

\_\_\_\_\_  
Applicant's Signature

## **AFFIDAVIT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

### OATH OF ADMISSION

I, \_\_\_\_\_, do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Tennessee. In the practice of my profession, I will conduct myself with honesty, fairness, integrity, and civility to the best of my skill and abilities, so help me God.

\_\_\_\_\_  
Applicant's Signature

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. (Clerk's Seal)

\_\_\_\_\_  
Name of Judge or Clerk of Court Authorized to Administer Oaths Pursuant to S. Ct. Rule 6(5)

\_\_\_\_\_  
Signature of Judge or Clerk of Court Authorized to Administer Oaths Pursuant to S. Ct. Rule 6(5)

\_\_\_\_\_  
(Name of Court)

Attachment: Certificate of Eligibility for Admission