

Tennessee Supreme Court Alternative Dispute Resolution Commission

**2015 Renewal Application Form  
Rule 31 Listed Mediators**

Name: \_\_\_\_\_

Approval Date of General Civil Listing: \_\_\_\_\_

Approval Date of Family Listing: \_\_\_\_\_

**Type of Mediator** (check all that apply):

- General Civil and Family Mediator
- General Civil Mediator
- Family Mediator
- Family Mediator listing includes 'specially trained in domestic violence' designation

<b>Current Contact Information</b>			
<i>Note: Change of address must be provided to ADRC within 30 days of such change as required by Rule 31, § 18</i>			
Name			
Address			
City/State/Zip			
Base County			
Phone		Fax	
Email		Occupation	

1. **List below the continuing mediation education (CME) and/or continuing legal education (CLE) courses you have taken to meet the continuing education requirements of Rule 31, § 18(a).** (See explanation of requirements in box below chart.)

Title of Course	Date of Course	General Mediation Issues (# of hrs.)	Mediation Ethics (# of hrs.)	General Continuing Education (# of hrs.)	TN Family Law (# of hrs.)

**CME/CLE requirements for active listing as a Rule 31 mediator:**

- |   |  |
|---|--|
| General Civil Listing = 6 hours every 2 years | Family Listing = 6 hours every 2 years |
| - 2 hours of mediation issues                 | - 2 hours of mediation issues          |
| - 1 hour of mediation ethics                  | - 1 hour of mediation ethics           |
| - 3 hours of any continuing education topic   | - 3 hours of TN family law             |

*\*Note: CLE and other professional continuing education may meet the requirements of Rule 31*

2. List below the counties in which you are willing to serve as a Rule 31 mediator OR specify your base county plus the 'statewide' category.

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Note: If listed under the "statewide" category, individual counties other than your base county will not be specified.

3. List the number of mediations you have conducted since January 1, 2014: \_\_\_\_\_

4. List below any pro bono mediations you have conducted since January 1, 2014: \_\_\_\_\_

Type of Dispute	Total # of hrs.	Was it court-ordered or did you volunteer to conduct the mediation?	Was it private or through a community mediation center?	Additional information or comments

5. Do you have any professional license(s)?  Yes  No  
 If yes, provide the following for each license: License #: \_\_\_\_\_ Year Licensed: \_\_\_\_\_  
 Name, address and phone of licensing agency: \_\_\_\_\_

(a.) Have your professional privileges been curtailed at any time?\*  Yes  No  
 If yes, please explain (include date and current status): \_\_\_\_\_

(b.) Do you have any pending disciplinary actions against you now?\*  Yes  No  
 \*The failure of a Rule 31 listed mediator to acknowledge that she or he has been disciplined by a professional organization or that his or her professional privileges have been curtailed, may result in denial of the mediator's renewal application or in the subsequent removal of the mediator from listing.

6. Please sign and date your renewal application below.

I certify that the information supplied on this renewal application form is correct to the best of my knowledge and that it qualifies for the renewal of my Rule 31 mediator listing. I will notify the Alternative Dispute Resolution Commission (ADRC) within 30 days of any change in my contact information. Should any professional license I hold be revoked or should I be disciplined by the Board of Professional Responsibility or any applicable agency, I agree pursuant to Rule 31, § 18(f)(2) to provide notification of such action to the ADRC within 14 days of receipt of notice of such revocation or suspension. I understand that all information herein is subject to verification.

I have read Tennessee Supreme Court Rule 31 regarding alternative dispute resolution and the related ADRC Policies found at: <http://www.tncourts.gov/programs/mediation/resources-mediators/policies>. I agree to comply with the policies and regulations set forth in that Rule and all subsequent amendments. I agree to submit to the jurisdiction of the courts of the state of Tennessee and the Alternative Dispute Resolution Commission for purposes of fulfilling my obligation to comply with Rule 31 as it may be amended in the future.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return form and check\* payable to the ADRC to:**  
 Tennessee Supreme Court  
 Alternative Dispute Resolution Commission  
 Attn: Claudia M. Lewis, Programs Manager  
 511 Union Street, Suite 600, Nashville, TN 37219-1768

\*Renewal Fees per ADRC Policies 19 and 20 (Adopted 7/29/14)  
 \$100 for renewal form received on or before December 31, 2014  
 \$125 for renewal form received between January 1 and January 31, 2015  
 \$200 for renewal form received on or after February 1, 2015\*\*  
 \*\*A mediator who has not renewed his/her listing on or before January 31, 2015 will be placed on inactive status on February 1, 2015.  
 \$200 for renewal form received from inactive mediator