

REPORTING FORM FOR ADMINISTRATIVE FEE FOR INDIGENT DEFENDANTS

County: _____ Judicial District: _____ Month: _____
 Clerk: _____ Year: _____
 Court(s) Report: _____
 (Court Example: Circuit Civil/Circuit Criminal; GS Civil/GS Criminal; Juvenile)

Administrative Office of the Courts
 511 Union Street, Ste. 600
 Technology Services Division
 Nashville, TN 37219
 Phone: 615-741-2687
 Toll free: 1-800-449-7980
 Fax: 615-253-2745

Judge's Name	Court	Total Number of Persons Appointed Counsel	Number of Persons for whom the Judge Waived the Administrative Fee	Total Number of Children Appointed a Guardian Ad Litem (Juv. Ct. only)	Number of Children for whom the Judge Appointed a Guardian Ad Litem and Waived the Administrative Fee (Juv. Ct. only)

Number of Persons from, or on behalf of, whom the Clerk Collected the Administrative Fee: _____
Total Amount of Administrative Fee Collected: \$ _____
Total Amount of Commission Retained by the Clerk \$ _____
Total Amount of Administrative Fee Forwarded to the Department of Revenue \$ _____