

# TNCIS CHANCERY

Recent Changes and Updates



- TnCIS updates are implemented by Software Deployment at LGC, if you haven't been receiving notification of updates, please speak with phone support or email Jim Self at [jimself@localgovcorp.com](mailto:jimself@localgovcorp.com).
- Most offices only submit the Clerk and Chief Deputy to receive emails. A good time to add someone to the list is at the time a user is added.
- Updates normally occur on the weekend, or in the evening, so as not to interrupt normal office hours.
- Jim typically notifies the sites being updated a couple of days ahead of time, so they are aware of the updates.
- The notification email will have an attachment with the URN (User Release Notes) containing the History / Solution for each item in the update.



## TnCIS UPDATES

### LOCAL GOVERNMENT CORPORATION-SOFTWARE DEPLOYMENT

Contact Information-(LGC) 800-737-1826

[www.lgdpc.com](http://www.lgdpc.com)

5.0 Release

DATE 3/19/2021

**History / Solution** - The Violation Date has been added to the Drug Offender Report. The new field has been placed above the existing Arrest Date field. 935-07661)

**History / Solution** - REPORTS-The "Payment Agreement Report" has been modified to allow selection of Case Sub Types. A Court Type dropdown will have the options of All, Civil or Criminal. "All" will default all case subtypes, Civil will allow selection of Civil subtypes,



# PAYMENT AGREEMENT REPORT

The "Payment Agreement Report" has been modified to allow selection of Case Sub Types. A Court Type dropdown will have the options of All, Civil or Criminal. "All" will default all case subtypes, Civil will allow selection of Civil subtypes, and Criminal will allow selection of Criminal Subtypes.

The screenshot displays the "Payment Agreement Report" interface. On the left is a navigation menu with items like Home, Log Off, Party Search, Print Reports, Reminders, Criminal, Civil, Delinquent Taxes, Documents, Financials, Jury Management, Interfaces, Administration, Utilities, Audit, User Tools, and Help. The main area is titled "TestTnCISC" and "Payment Agreement Report". It features a "Report" section with filters for Agreement Date, Next Due Date, and Suspension Date, each with "From" and "Thru" date fields. A "Sort Criteria" section has a "Sort By" dropdown set to "Case Number". The "Case Sub Type" section includes a "Court Type" dropdown set to "Civil" and a list of subtypes with checkboxes, all of which are checked. The subtypes listed are: Select/Deselect All Case Sub Types, Adoption, Appeal from Administrative Hearing, Child Support, Conservatorship, Contempt, Contract/Debt, Divorce with Minor Children, Divorce without Minor Children, DT Civil Lawsuit, Guardianship, Interstate Support - Incoming, Interstate Support - Outgoing, Intestate Estate, Judicial Hospitalization, and Juvenile Court Appeal. At the bottom, there are "Additional Options" with checkboxes for "Display Active Only" (checked) and "Only include payment agreements with a Suspension Date" (unchecked). "Print", "Export", and "Cancel" buttons are located at the bottom right.



Date: 4/11/2022 8:59:55AM  
User: lgjill

Claiborne County Chancery Court  
Payment Agreement Report

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<u>Case Number</u>	<u>Party Name</u>	<u>Active</u>	<u>Schedule</u>	<u>Agreement Date</u>	<u>Next Due</u>	<u>Suspension Date</u>	<u>Amount</u>
13CH1-2009-CV-8663	George W Redmond	Y	Monthly		03/02/2009		\$204.50
13CH1-2009-CV-8684	Jeremy Meyers	Y	Monthly		04/16/2009		\$77.00
13CH1-2009-CV-8698	Lisa J Baird	Y	Monthly		03/20/2009		\$159.50
13CH1-2021-CV-19801	Hubert Hall	Y	Monthly		05/15/2022		\$100.00



# PRINT CASE TRIAL BALANCE

A request was made to have the option to print the trial balance for a single case. A hyper link was added in the Trial Balance option on the case that allows the user to print the docket trial balance for the individual case.

The screenshot shows a web application interface for case management. A dialog box titled "Trial Balance -- Webpage Dialog" is open, displaying the following information:

Case Number: 13CH1-2019-PR-3832  
Style Of Case: Georgia Malone

GL Account: 905-26100  
Description: Court Funds And Costs

Date	Description	Transaction Type	Number	Debit
9/10/2021	Henry Bussell	Receipt	67426	\$8,000.00
10/14/2021	Cost Of Sale Paid Out Per Order Case#PR-3832	Transfer	56	\$2,000.00
10/14/2021	Cost Of Sale Paid Out Per Order Case#PR-3832	Transfer	56	\$0.00
10/14/2021	Cost Of Sale Paid Out Per Order Case#PR-3832	Transfer	56	\$7,956.89
10/14/2021	Cost Of Sale Paid Out Per Order Case#PR-3832	Transfer	56	\$0.00
10/14/2021	Cost Of Sale Paid Out Per Order Case#PR-3832	Transfer	56	\$2,000.00
10/14/2021	Cost Of Sale Paid Out Per Order Case#PR-3832	Transfer	56	\$0.00
10/14/2021	Cost Of Sale Paid Out Per Order Case#PR-3832	Transfer	56	\$0.00
10/14/2021	Cost Of Sale Paid Out Per Order Case#PR-3832	Transfer	56	\$0.00
10/14/2021	Cost Of Sale Paid Out Per Order Case#PR-3832	Transfer	56	\$0.00
10/14/2021	Cost Of Sale Paid Out Per Order Case#PR-3832	Transfer	56	\$0.00
10/14/2021	Cost Of Sale Paid Out Per Order Case#PR-3832	Transfer	56	\$0.00

Total Debit Amount: **\$15,974.58**  
Total Credit Amount: **\$16,317.69**  
Total Balance Amount: **\$343.11**

A red arrow points to a "Print Docket Trial Balance" link in the background interface.



Date: 4/12/2022 10:59:42AM  
User: Iggill

Claiborne County Chancery Court  
Docket Trial Balance Report  
For Case: 13CH1-2019-PR-3832

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G/L Account	Date	Description	Type	Transaction Transaction	Beginning Balance	Debit Amount	Credit Amount	Balance
Case: 13CH1-2019-PR-3832 905-26100	Georgis Malone	Court Funds And Costs						
	09/10/2021	Henry Bussell	Receipt	67426			\$8,300.00	\$-8,300.00
	10/14/2021	Cost Of Sale Paid Out Per Order Case#PR-3832	Transfer	56		\$93.00		\$-8,207.00
	10/14/2021	Alice Alexander *	Check	25701		\$472.00		\$-7,735.00
	10/14/2021	Bill Chapman	Check	25702		\$700.00		\$-7,035.00
	10/14/2021	Bureau of TennCare	Check	25703		\$443.30		\$-6,591.70
	10/14/2021	Caubace Seals	Check	25704		\$300.00		\$-6,291.70
	10/14/2021	Claiborne Progress	Check	25705		\$307.60		\$-5,984.10
	10/14/2021	Clerk And Master	Check	25706		\$2,170.99		\$-3,813.11
	10/14/2021	Danielle Chapman	Check	25707		\$300.00		\$-3,513.11
	10/14/2021	David Stauffer	Check	25708		\$200.00		\$-3,313.11
	10/14/2021	Patricia Simmons	Check	25709		\$2,490.00		\$-823.11
	10/14/2021	Sign Center	Check	25710		\$180.00		\$-643.11
	10/14/2021	Tracy Cosby	Check	25711		\$300.00		\$-343.11

Date: 4/12/2022 10:59:42AM  
User: Iggill

Claiborne County Chancery Court  
Docket Trial Balance Report Totals  
For Case: 13CH1-2019-PR-3832

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G/L Account	Outstanding Balance
G/L Account: 905-26100 Court Funds And Costs	
Total:	\$-343.11
Grand Total:	\$-343.11



# TRANSFER OF FUNDS REPORT

In order to improve the run time of the Transfer of Funds Report, changes were made to enable a date range for this report. Also, the report will now include a field for “Transferred By”.

The screenshot shows a web application interface for generating a "Transfer of Funds Report". The window title is "TestTnCISC" and the page title is "Transfer of Funds Report". On the left is a navigation menu with items like Home, Log Off, Party Search, Print Reports, Reminders, Criminal, Civil, Add Civil Case, Civil Cases, Civil Hearings, CS Cases, CS Obligations, DHS Reimbursement, Delinquent Taxes, Documents, Financials, Receipting, Disbursements, Checks, End of Day, End of Month, Close Accounting Month, and End of Year. The main content area contains a "Report" dialog box with the following fields:

- Selection Criteria: \_\_\_\_\_
- Transfer Date:
  - From Date:  \*
  - Thru Date:  \*
- Transfer Number:
  - From Number:
  - Thru Number:

At the bottom of the dialog are three buttons: "Print", "Export", and "Cancel".



Date: 4/12/2022 11:11:29AM

Claiborne County Chancery Court

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User: lgjill

Transfer Of Funds Report  
4/1/2022 Thru 4/30/2022

Transaction Number	Transaction Date	Transferred By	Case Number / Style	Transfer From / To	From Amount	To Amount
63	04/12/2022	lgjill	13CH1-2021-CV-19801-Jeremy K Parton	Judgment - Judgments - Jeremy K Parton Attorney Fee - Attorney Fee - Anthony & Gerie Greene	\$-50.00	\$50.00
Total For Transfer:					\$-50.00	\$50.00
Grand Total:					\$-50.00	\$50.00

Date: 4/12/2022 11:11:29AM

Claiborne County Chancery Court

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User: lgjill

Transfer Of Funds Totals  
4/1/2022 Thru 4/30/2022

GL Account:	Fine	Number Of	Debit Amount	Credit Amount
906-26100	Attorney Fee	1		\$50.00
	Judgment	1	\$50.00	
	Total:	2	\$50.00	\$50.00
	Grand Total:	2	\$50.00	\$50.00



# EOM NEGATIVE LEDGER BALANCE

The "Pre-Check Writer Register" report has been updated to show "Negative Balance Being Applied to Ledger" flag when an EOM check has a negative GL account on the report. This will allow you to make changes to prevent including a negative balance on the EOM checks.

Payee Name	Case Number	Disbursement Number	Check Date	Check Due Date	Receipt#	Check Comment	Amount
Bank Name: Mountain Springs Bottler		Bank Acct#: 377495678					
CLAY COUNTY TRUSTEE	EOM Disbursement(s)						
	905-24140						\$23.75
	905-24140-JBLDG						\$70.00
	905-24360					** Negative Balance Being Applied To Ledger **	-\$40.00
	905-24360-DP					** Negative Balance Being Applied To Ledger **	-\$2.00
	905-29900						\$228.83
	905-29900-DATA						\$4.00
<b>Total for CLAYBORNE COUNTY</b>							\$284.58
Commission:							-\$4.23
Check Amount:							\$280.35
Department of Revenue	EOM Disbursement(s)						
	905-23111						\$23.75
<b>Total for Department of Revenue:</b>							\$23.75
Commission:							-\$1.60
Check Amount:							\$22.15
<b>Total for Bank Account:</b>							\$302.50
<b>Total Check Amount:</b>							\$302.50



# **EOM DEPARTMENT OF REVENUE**

The Department of Revenue forms state the due date to be the 15<sup>th</sup> of the month following the reporting month. If the 15<sup>th</sup> falls on a weekend, the Monday following the 15<sup>th</sup> is considered the last day to submit without penalties. Modifications have been made to update the State Lit Process to verify if/when the due date falls on a weekend and will adjust the calculated dates accordingly.



# USER PERMISSION REPORT

A new report has been created that will allow selection of one (or more) user permissions to be selected and will show which users have that permission.





Date: 4/14/2022 11:07:25AM

User: lgjill

User Permissions Report  
Test County Chancery Court

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User	Execute	Add	Change	Delete
<b>Out of Court Payments</b>				
AOC Amanda Hughes	Y			
AOC Deborah Stewart	Y			
AOC Jason Barley	Y			
AOC Karen Sprouse	Y			
AOC Linda Beaudet	Y			
AOC Taylor York	Y			
LG Allen Kirby	Y			
LG Deb Smith	Y			
LG Jennifer White	Y			
LG Lita Esquinance	Y			
LG Mickey Butler	Y			
LG Tony Barnett	Y			



# IMPORTANT REMINDERS TEXT COLOR CHANGES WHEN HIGHLIGHTED

TestTnCISC

Close Add New New Search Print...

Search by: Date 1 - 12 of 12 Prey Next

From Date: 6/1/2010 End Now Print Reminders

Thru Date:

Type: (All)

Active Only

Date	Type	Notes	Active
		Solution-Enhancements to form functionality have been added to facilitate this need and to keep the clerks from having to make excessive amount of entries. (4878)	
7/27/2010	Other	<b>Your TnCIS software has been updated. Please check your email or the TnCIS Clerks Website for information about the changes.</b>  <b>History-RECEIPTING-</b> An issues exists with the receipting when a user opens the receipt process to receipt and another user using a different computer closes out the receipt batch/cash drawer. The first user receipt batch is loaded at that time with a valid batch not realizing that they are creating a receipt for that now closed receipt batch. <b>Solution-</b> The Receipt process will now verify that the receipt batch is valid when the user clicks "Finish" to ensure that it does not allow receipts to be created after a cash drawer is balanced and closed.( 4879)  <b>History-DISPOSITIONS-</b> The Automatic Disposition Process is not checking the amount due when receipting. In instances when the full amount is not paid the process is disposing the charges and resulting the hearings. <b>Solution-</b> The Automatic Disposition and resulting process that the receipt wizard uses has been changed to handle these issues. The process will analyze the money the user is applying and determine if the charge should be disposed based upon having all money paid on it. (4994)  <b>History-DISPOSITIONS-</b> The Automatic Disposition receipting process will throw an error for Amended TCAs. Solution-Modifications have been made to correct this issue. (4989)  <b>History- DISPOSITIONS -</b> The Automatic Disposition process needs to allow user interaction and review during receipting. <b>Solution-</b> The Automatic Disposition process has been modified to change how the disposition/hearing information is populated and allow the user interaction from a summary screen to allow them to check/uncheck which items should be disposed/resulted. The process will allow corrections and allow the user to be able to click on the offending charge /hearing which will display a hyperlink to allow editing. (4935)  <b>History-DOS-</b> The Department of Safety transfer process needs to be reviewed in regards to the error trapping for WINSCP. Currently, if the DOS transfer failed, it was still reported in the software that the transfer was successful. <b>Solution-Modifications have been made to improve the error trapping for WinSCP. The process will notify the user if the DOS transfer fails. (5013)</b>	Yes
7/29/2010	Other	Your TnCIS software has been updated. Please check your email or the TnCIS Clerks Website for information about the changes.  <b>History-REPORTS-(State Litigation)-</b> Changes need to be made to the fee amounts on Line 8 & 9 on the PRV 414 State Litigation Report. An OP Bond Forfeiture Fee needs to be added to Criminal Fees. <b>Solution-</b> The State Litigation Report will now reflect the fee changes on to the Blood and Alcohol Testino Fee	Yes

TestTnCISC

Close Add New New Search Print...

Search by: Date 1 - 12 of 12 Prey Next

From Date: 6/1/2010 End Now Print Reminders

Thru Date:

Type: (All)

Active Only

Date	Type	Notes	Active
		Solution-Enhancements to form functionality have been added to facilitate this need and to keep the clerks from having to make excessive amount of entries. (4878)	
7/27/2010	Other	<b>Your TnCIS software has been updated. Please check your email or the TnCIS Clerks Website for information about the changes.</b>  <b>History-RECEIPTING-</b> An issues exists with the receipting when a user opens the receipt process to receipt and another user using a different computer closes out the receipt batch/cash drawer. The first user receipt batch is loaded at that time with a valid batch not realizing that they are creating a receipt for that now closed receipt batch. <b>Solution-</b> The Receipt process will now verify that the receipt batch is valid when the user clicks "Finish" to ensure that it does not allow receipts to be created after a cash drawer is balanced and closed.( 4879)  <b>History-DISPOSITIONS-</b> The Automatic Disposition Process is not checking the amount due when receipting. In instances when the full amount is not paid the process is disposing the charges and resulting the hearings. <b>Solution-</b> The Automatic Disposition and resulting process that the receipt wizard uses has been changed to handle these issues. The process will analyze the money the user is applying and determine if the charge should be disposed based upon having all money paid on it. (4994)  <b>History-DISPOSITIONS-</b> The Automatic Disposition receipting process will throw an error for Amended TCAs. Solution-Modifications have been made to correct this issue. (4989)  <b>History- DISPOSITIONS -</b> The Automatic Disposition process needs to allow user interaction and review during receipting. <b>Solution-</b> The Automatic Disposition process has been modified to change how the disposition/hearing information is populated and allow the user interaction from a summary screen to allow them to check/uncheck which items should be disposed/resulted. The process will allow corrections and allow the user to be able to click on the offending charge /hearing which will display a hyperlink to allow editing. (4935)  <b>History-DOS-</b> The Department of Safety transfer process needs to be reviewed in regards to the error trapping for WINSCP. Currently, if the DOS transfer failed, it was still reported in the software that the transfer was successful. <b>Solution-Modifications have been made to improve the error trapping for WinSCP. The process will notify the user if the DOS transfer fails. (5013)</b>	Yes
7/29/2010	Other	Your TnCIS software has been updated. Please check your email or the TnCIS Clerks Website for information about the changes.  <b>History-REPORTS-(State Litigation)-</b> Changes need to be made to the fee amounts on Line 8 & 9 on the PRV 414 State Litigation Report. An OP Bond Forfeiture Fee needs to be added to Criminal Fees. <b>Solution-</b> The State Litigation Report will now reflect the fee changes on to the Blood and Alcohol Testing Fee	Yes



# CHANGES TO ROW HIGHLIGHTING FOR TNCIS SEARCHES

THE FIRST EXAMPLE BELOW SHOWS WHAT THE ROW HIGHLIGHTING CURRENTLY LOOKS LIKE IN TNCIS WHEN THE SEARCH LIST INCLUDES CONFIDENTIAL / SEALED CASES (OR A CASE WITH A NON-PUBLIC PARTY):

Open Only

Case Number	Case Sub Type	Filing Date	Status	Status Date	Style of Case
42GS1-2019-CV-190	CD	12/27/2019	Disposed	3/11/2020	TENNESSEE con
42GS1-2019-CV-189	CD	12/27/2019	Open	12/27/2019	Coporporation S. Bank
42GS1-2019-CV-188	CD	12/23/2019	Open	12/23/2019	Clerk N.A. Citi Mastercard vs Caitlynn J. Rozelle
42GS1-2019-CV-187	CD	12/23/2019	Open	12/23/2019	Faye's of Children Services In the matter of: Faith &
42GS1-2019-CV-186	CD	12/20/2019	Disposed	3/11/2020	Morgan County Fire Dept
42GS1-2019-CV-185	CD	12/19/2019	Open	12/19/2019	Houston Bank
42GS1-2019-CV-184	CD	12/12/2019	Disposed	8/12/2021	Janice Martinez
42GS1-2019-CV-183	CD	12/11/2019	Disposed	2/11/2020	Katie R. Pendergrass
42GS1-2019-CV-182	CD	12/10/2019	Disposed	12/27/2019	Scott Clark
42GS1-2019-CV-181	CD	12/10/2019	Open	12/10/2019	State Concrete vs Lisa Mathis
42GS1-2019-CV-180	CD	12/9/2019	Disposed	1/21/2020	PCA Inc.



THE NEXT EXAMPLE SHOWS HOW THE ROW HIGHLIGHTING HAS BEEN CHANGED TO MAKE THE TEXT EASIER TO READ WHILE STILL MAINTAINING A SIMPLE WAY TO IDENTIFY THAT THE CASE IS EITHER CONFIDENTIAL OR SEALED (OR HAS A NON-PUBLIC PARTY ASSOCIATED):

Case Number	Case Sub Type	Filing Date	Status	Status Date	Style of Case
42GS1-2019-CV-190	CD	12/27/2019	Disposed	3/11/2020	TENNESSEE con
42GS1-2019-CV-189	CD	12/27/2019	Open	12/27/2019	Coporporation S. Bank
42GS1-2019-CV-188	CD	12/23/2019	Open	12/23/2019	Clerk N.A. Citi Mastercard vs Caitlynn J. Rozelle
42GS1-2019-CV-187	CD	12/23/2019	Open	12/23/2019	Faye's of Children Services In the matter of: Faith &
42GS1-2019-CV-186	CD	12/20/2019	Disposed	3/11/2020	Morgan County Fire Dept
42GS1-2019-CV-185	CD	12/19/2019	Open	12/19/2019	Houston Bank
42GS1-2019-CV-184	CD	12/12/2019	Disposed	8/12/2021	Janice Martinez
42GS1-2019-CV-183	CD	12/11/2019	Disposed	2/11/2020	Katie R. Pendergrass
42GS1-2019-CV-182	CD	12/10/2019	Disposed	12/27/2019	Scott Clark
42GS1-2019-CV-181	CD	12/10/2019	Open	12/10/2019	State Concrete vs Lisa Mathis
42GS1-2019-CV-180	CD	12/9/2019	Disposed	1/21/2020	PCA Inc.







# TNCIS WHAT'S COMING?





# TNCIS REFRESH

- E-filing enhancements resulting in more automation and less manual entries and will also add a criminal portion.
- Removal of MS Word as a requirement for TnCIS documents (may be subject to change)...Will work with any application that uses open .xml format.
- Replacement of legacy code that requires Internet Explorer and Active X.
- Rewriting and updating database structures and service endpoints to improve performance.
- An eventual overhaul of the jointly/severally process.



- A process to export bound over cases from general sessions to circuit court removing manual data entry that is currently required.
- Automated TCA updates (this has already been deployed).
- Party search enhancements, including researching the possibility of a name search across databases (GS and CC name search).
- Delinquent Tax Optimization to also include a generic interface for vendors for online sales.
- Juvenile court product that will allow automated reporting.