

MEMORANDUM

To: Appellate Court Clerk's Office
From: _____ [County Name]
[Insert Name and Title]
Date: _____
Subject: Notice regarding Failure of Appellant to File Transcript in

[Insert Case Name and Appeal Number]

NOTICE

I, _____ [County Name]
[Insert Name and Title]
certify that the appellant has not filed a transcript in
[Insert Case Name and Appeal Number] within 60 days of the filing of the Notice of Appeal as
required by Rule 25(a) of the Tennessee Rules of Appellate Procedure.

[Insert Name and Title] County Name