

## How to Transfer a Cell Phone Number and Account to Your Name

If you are asking for an Order of Protection and the person you want protection from (the restrained person) has control or rights over your cell phone number and account and/or the cell phone number and account of your children in your care, you have the right to ask the judge to transfer those rights to you.

Contact your wireless service provider (the company that provides your cell phone service) to understand if you can get (qualify to have) the account in your name. Ask what fees you will be responsible for. If the judge transfers the cell phone account to your name, you will be financially responsible and have to pay for all the costs and fees of your new account(s) with the wireless service provider.

To ask the judge to transfer the rights to the cell phone number (or numbers) and the account to you:

1. Check item 18 on your *Petition for Order of Protection and Hearing* or check the appropriate box on your *Motion to Modify/Extend Order of Protection*. Make sure you check all the boxes that apply to your case. Read the form(s) carefully.
2. If the judge signs your *Order of Protection*, see if the judge gave you the control and use of the phone and the account by ordering the transfer of the cell phone number and account to your name.

### **TO MAKE SURE YOU HAVE THE PAPERWORK YOU WILL NEED FOR THE WIRELESS SERVICE PROVIDER, FOLLOW THESE STEPS:**

- A. Get 2 copies of the signed *Order Transferring Wireless Phone Account* from the court clerk. Keep one copy for yourself in a safe place.
- B. Fill out *Attachment to Order Transferring Wireless Phone Account* and make 1 copy. Read it carefully. It has instructions for you. Do NOT file this with the court or court clerk.
- C. Send a copy of the filed *Order Transferring Wireless Phone Account* AND the *Attachment to Order Transferring Wireless Phone Account* to the wireless service provider. Go to <https://tnbear.tn.gov/Ecommerce/FilingSearch.aspx> to find out where to send the forms.
- D. The forms have instructions for the wireless service provider to transfer the cell phone account and number into your name. If you do not receive anything from the wireless service provider that the account has been put in your name within 2 weeks, you may want to contact the company yourself to check on the process.