

June 2, 2020

Mr. Hugh Holt

Knox County Sheriff

Dear Mr. Holt:

Congratulations and thank you for applying for a grant from the Administrative Office of the Courts (AOC) Court Security Grant Program in 2018. This initiative is a great example of all three branches of government collaborating to enhance the safety of Tennessee courthouses for you and for all who use them each day. **Please note the deadline for receipts to be submitted for the court security grants is June 19, 2020. This is a firm deadline and cannot be extended.**

In November 2018, we approved Knox County for the following:

Item	Amount Requested	10% Match	Total Approved
Bulletproofing for Clerk	\$26,000	\$23,400	
Handheld Detectors	\$2,800	\$2,520	
Training	\$2,500	\$2,250	
			\$28,170

It is our understanding that these funds were to be used to improve courthouse security in your county and you have received reimbursement. In May 2020, we received an amendment to your grant request. Therefore, additional funds were approved for Knox County:

Item	Amount Requested	After 10% Match	Total Approved
Sneeze guards – all courtrooms and clerk areas	\$32,925	WAIVED	
			\$32,925

We truly hope that the above purchases will provide greater security for the judges, staff, and citizens who use your courthouse facilities.

This grant has been designated as a reimbursement grant. Therefore, the county must first purchase the security equipment, and then provide the AOC with a receipt and any other supporting documentation.

Final receipts can be submitted to Dalton Hensley with the AOC Fiscal Division at [Dalton.hensley@tncourts.gov](mailto:Dalton.hensley@tncourts.gov), or 615-741-6285 (Fax). Please include a cover letter that includes the remittance address for reimbursement. **Please note the deadline for receipts to be submitted for the court security grants is June 19, 2020. This is a firm deadline and cannot be extended.**

If you have questions on the process, please let Barbara Peck know as soon as possible. She can be reached at [Barbara.peck@tncourts.gov](mailto:Barbara.peck@tncourts.gov) or (615) 532-6047. We look forward to working with you on your grant!

Thank you again for applying for this year's court security grant. It is our pleasure to provide funding for these important security measures.

A handwritten signature in cursive script that reads "Deborah Taylor Tate". The signature is written in black ink and is positioned above the printed name.

Deborah Taylor Tate  
Administrative Office of the Courts