

June 2, 2020

Sheriff Steve Ross

Polk County Sheriff

Dear Sheriff Holt:

Congratulations and thank you for applying for a grant from the Administrative Office of the Courts (AOC) Court Security Grant Program in 2018. This initiative is a great example of all three branches of government collaborating to enhance the safety of Tennessee courthouses for you and for all who use them each day. **Please note the deadline for receipts to be submitted for the court security grants is June 19, 2020. This is a firm deadline and cannot be extended.**

In November 2018, we approved Polk County for the following:

Item	Amount Requested	10% Match	Total Approved
Panic Button: Clerks	\$530	\$477	
Bulletproof Clerk's Area	\$3,500	\$3,150	
Security Entry Pads	\$463	\$416.70	
Metal Detector	\$3,290	\$2,961	\$7,004.70

It is our understanding that these funds were to be used to improve courthouse security in your county and you have received reimbursement. In May 2020, we received an amendment to your grant request. Therefore, additional funds were approved for Polk County:

Item	Amount Requested	After 10% Match	Total Approved
Bullet proof clerks bench	\$ 1,400	WAIVED	
Video arraignment	\$20,000	WAIVED	
Security monitoring systems	\$19,995	WAIVED	
			\$41,395

We truly hope that the above purchases will provide greater security for the judges, staff, and citizens who use your courthouse facilities.

This grant has been designated as a reimbursement grant. Therefore, the county must first purchase the security equipment, and then provide the AOC with a receipt and any other supporting documentation.

Final receipts can be submitted to Dalton Hensley with the AOC Fiscal Division at Dalton.hensley@tncourts.gov, or 615-741-6285 (Fax). Please include a cover letter that includes the

remittance address for reimbursement. **Please note the deadline for receipts to be submitted for the court security grants is June 19, 2020. This is a firm deadline and cannot be extended.**

If you have questions on the process, please let Barbara Peck know as soon as possible. She can be reached at Barbara.peck@tncourts.gov or (615) 532-6047. We look forward to working with you on your grant!

Thank you again for applying for this year's court security grant. It is our pleasure to provide funding for these important security measures.

A handwritten signature in cursive script that reads "Deborah Taylor Tate".

Deborah Taylor Tate
Administrative Office of the Courts