



Administrative Policies  
And Procedures  
Tennessee Supreme Court  
Administrative Office of the  
Courts

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Approved by: Chief Justice Roger A. Page and Director Michelle J. Long

Subject: **Private Process Server, Rule 13, § 4(a)(3)(I)**

**POLICY STATEMENT:**

*Where service of process is necessary and cannot be timely accomplished by the county sheriff where the case is pending, fees for service of process may be paid as an expense.*